WHAT IS THE NDIS?
The National Disability Insurance Scheme is a major social reform offering a new way of providing support and services for people living with disability or significant impairment under the age of 65. As a registered NDIS provider we have a wide range of support services to help navigate and get the most out of the scheme, enabling people to achieve their goals.

WHAT IS THE CHANGE OF CIRCUMSTANCES FORM?
The National Disability Insurance Scheme (NDIS) aims to provide the right supports at the right time to enable you to continue to participate in the community and achieve your goals. If things change in your life, a Change of Circumstances form needs to be completed. A change of circumstances may be for example; a family member providing you with informal supports has a new job and you need to replace this support, or you have experienced an increase in your support needs due to a relapse or progression in your multiple sclerosis. It is important to let the National Disability Insurance Agency (NDIA) know your circumstances because it may affect your access request, your status as a participant in the NDIS, or the supports and services in your NDIS plan.

WHAT YOU NEED TO KNOW

- Once you have identified you have a change that means your needs for support has altered you will need to complete a Change of Circumstances form. This may be when your disability support needs change, your informal care arrangements change significantly or if you apply for, receive, or are entitled to compensation for injury.
- You need to complete the form if you plan on moving (or have moved) house, you plan on moving (or have moved) overseas, or you plan on moving (or have moved) permanently into aged care residential accommodation.
- Let the NDIA know as soon as possible about your change in circumstances. If you fail to notify the NDIA it could cause delays to supports or mean you need to make repayments for support unduly received.
- You need to provide all the information requested on the form, or the process may be delayed.
- Complete the Change of Circumstances form by downloading it from the NDIS website or call the NDIS directly on 1800 800 110 to receive a hard copy.
- If you need assistance to complete and submit this form you should contact:
  - your Local Area Coordinator (LAC)
  - the National Disability Insurance Agency (NDIA) planner who helped develop you plan
  - your Support Coordinator if you have Support Coordination funds included in your NDIS plan.
- If you are dissatisfied with a decision following an internal review, you can appeal to the Administrative Appeals Tribunal (AAT). An application for an AAT review must be made within 28 days, but extensions can be granted. This is an independent body.
- If you have any questions call MS Connect on 1800 042 138 or email msconnect@ms.org.au